



NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018, Meghalaya

E mail – info.neigrihms@nic.in
www.neigrihms.gov.in
EPABX : (0364) 2538025
Tel : 0364 – 2538013/ 2538010

No.NEIGR-Estt-I/53/2011/Vol I/162


Dated Shillong the __ December 2024

CIRCULAR

In terms of Rule 18(1) (ii) of the CCS (Conduct) Rules 1964 and Ministry's letter F.No.U.12012/63/2015-NE dated 21.06.2022, all concerned Faculty, Group "A", Group "B" and Group "C" Officers and Staff are requested to submit the Annual **Immovable Property Return (IPR)** for the year 2024 in the prescribed format (copy can be downloaded from Institute's website) for the year 2024 as on **01.01.2025** latest by **31st January 2025** positively without any delay.

Non- submission of the IPR within the stipulated time period/ date leads to administrative difficulties while processing their case(s) for Vigilance Clearance which may lead to denial of Vigilance Clearance. The Vigilance Clearance are required for processing cases related with Confirmation in service, promotion, travel abroad for personal visit/attending Conferences etc. (by Faculty) and other requirement for service matters.

This is issued with the approval of the Director, NEIGRIHMS, Shillong.

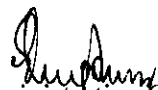

Administrative Officer,
Establishment – I.

Memo. No.NEIGR-Estt-I/53/2011/Vol I/162

Dated Shillong the 23 December 2024

Copy for information & necessary action with a request for wide circulation to all the concerned Officers/Staffs :-

1. The Dean, NEIGRIHMS, Shillong.
2. The Medical Superintendent, NEIGRIHMS, Shillong.
3. All Heads of Departments, NEIGRIHMS, Shillong.
4. The Executive Engineer (C), NEIGRIHMS, Shillong.
5. The Stores Officer, NEIGRIHMS, Shillong.
6. The Chief Security Officer, NEIGRIHMS, Shillong.
7. The Law Officer, Legal, Vigilance & Disciplinary Cell, NEIGRIHMS, Shillong.
8. The Chief Nursing Officer, NEIGRIHMS, Shillong.
9. The Principal, College of Nursing, NEIGRIHMS, Shillong
10. The Library & Information Officer, Central Library, NEIGRIHMS, Shillong.
11. The Library & Information Officer, College of Nursing Library, NEIGRIHMS, Shillong.
12. The Senior Dietician, NEIGRIHMS, Shillong.
13. The Assistant Registrars, Estt. II, Estt-III & GAD, NEIGRIHMS, Shillong.
14. The Accounts Officer, NEIGRIHMS, Shillong.
15. P.A. to the Director for information of the Director, NEIGRIHMS, Shillong.
16. P.S. to the Deputy Director (Admn) for information of the Deputy Director (Admn).


Administrative Officer,
Establishment – I.

FORM

**STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR _____
AS ON _____**

1. Name of the Officer (in full) & service to which the Office belongs:

2. Present Post held:

Pay:

Date of Birth:

Name of District, Sub-Division, Taluka and Village in which Property is situated	Land & details of Property			If not its own name state in whose name held and his / her relationship to the Govt. Servant	How acquired whether by purchase, lease**, mortgage, inheritance gift or otherwise with date of acquisition and name with details of persons from whom acquired	Annual Income from property	Remarks. Please indicate details of permission obtained from department
	Housing	Land	Present Value				
1	2	3	4	5	6	7	8

Place:

Date:

Signature of Govt.
Servant

In applicable clause to be struck out.

***In case where it is not possible to assess the value accurately the approximate given value in relation to present condition may please be indicated.**

****Includes short term lease also.**